



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

August 7, 2025

CONTRACT: PR26351
WBS ELEMENT: VARIOUS
COUNTY: BEAUFORT, CARTERET, CRAVEN, GREENE, JONES,
LENOIR, PAMLICO, AND PITT
ROUTE: VARIOUS
DESCRIPTION: DIVISION 2 TREE TRIMMING FEDERAL FUNDED

CONTRACT: PR25383
WBS ELEMENT: VARIOUS
COUNTY: BEAUFORT, CARTERET, CRAVEN, GREENE, JONES,
LENOIR, PAMLICO, AND PITT
ROUTE: VARIOUS
DESCRIPTION: DIVISION 2 TREE TRIMMING STATE FUNDED

PRE-BID CONFERENCE MINUTES

A Pre Bid meeting was held for the above referenced project on August 6, 2025 at 11:00 am at the Division 2 MOST Conference Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting with reviewing the proposal. Items that were highlighted were;

- The importance of following the Instructions to Bidders to ensure your bid documents are correct.
- Contractors need to make sure they are a prequalified SBE Contractor prior to bid day.
- There is 2 separate proposals. One proposal is for work that is funded by State Funds. This is typically maintenance work. The second is for work that is Federal Funded. This is work that is to be completed before a roadway project. The proposals contain water marked pages to easily denote the proposal type.
- Each proposal will be made individually. A contractor can submit a bid on one proposal or both.
- Contract time starts October 1, 2025, and the completion day is September 30, 2026.

- The proposals are non-exclusive contracts and multiple awards can be made.
- Liquidated damages will be based upon the work order estimate and will be based on the table found on G-4. Time to complete the work order will be on the Work Order Assignment paperwork and the Contractor will agree to the work order time before accepting the work.
- There is no mobilization for routine work. There is a line item for Emergency Mobilization. The Contractor will have 48 hours to perform the work or be assessed \$100.00 per hour beyond 48 hours that the Contractor fails to respond.
- The Contract can be renewed upon mutual agreement for 2 additional years. The work items will be adjusted based on CPI values.
- ICT #1 requires that the Contractor begins work within 14 days of acceptance of the work order. The Contractor will be assessed \$100.00 per day after the 14 days if the Contractor fails to report to the project.
- All debris produced shall be removed by the end of that workday. A liquidated damage of \$100.00 per occurrence will be assessed if debris are not removed.
- No work allowed from Sunset to 8:00 am on weekdays, on Holidays, or for unexpected occurrences per ICT #4. Liquidated damages are \$600 per hour.
- The Contractor is responsible for locating all utilities and any damages.

Mr. Sparrow continued to highlight the following:

- When Work Orders are assigned based on the lowest cost for each work order based on unit costs on each awarded contractors' bid. The lowest contractor for that work order will have 3 days to respond if they accept the work order. If they decline, NCDOT will contact the second lowest contractor.
- For Emergency Response the contractors will have 24 hours to respond or decline the work order.
- Trees will be measured 4'6" above the ground to determine the diameter for Selective Tree Cutting.
- All debris must be removed at the end of the day. There may be locations where debris can be stockpiled, but this will be the exception.
- Based on locations, small limbs can be chipped into wooded areas off of the right-of-way.
- Tree Trimming and Clearing is for the removal of limbs that are overhanging the roadway. The Contractor is responsible for removing limbs to a height of 18' above the roadway and 8' from the edge of the travel lane. This includes a 3-man crew.
- Bucket truck and operator will be paid separately if one is needed.
- A NCDOT Certified Work Zone Supervisor is required. Flaggers should be NCDOT Certified Flaggers. These certifications are needed before work can begin.
- Traffic Control-Multi-lane is for a one lane closure on 4 lane roads.
- Traffic Control- Two-Lane is for a one lane closure on 2 lane roads and requires a flagger.
- Work orders will be multiple days of work. Emergency Mobilization work orders can be one tree.
- Differences between the Federal and State Funded proposals were highlighted.

- Addendum #1 will be issued for the Federal Funded Proposal to add Standard Special Provision Z-091. This is the General Wage Decision for Beaufort, Carteret, Craven, Jones, Lenoir, and Pamlico Counties.
- The Contractor is required to submit Certified Payrolls for any Federal Funded work. All employees must be paid a minimum of \$17.75 for any Federal Funded work. Wage rates interviews will be conducted by NCDOT. An example of a Certified Payroll is attached.
- Please see the following links for additional information on Certified Payroll.
 - <https://www.dol.gov/sites/dolgov/files/WHD/legacy/files/wh347.pdf>
 - <https://connect.ncdot.gov/projects/construction/Pages/RRMan.aspx?Method=RR-14>
 - <https://connect.ncdot.gov/projects/construction/Pages/RRMan.aspx?Method=RR-11>
 - <https://www.youtube.com/watch?v=F5s6zXoKeaY>

Sincerely,

DocuSigned by:
Mary Voelker Moore
714C11DCCCEBC4C6...

Mary Voelker Moore, PE
Division Contract Engineer

cc: Mr. Cadmus Capehart, PE
Mr. Jordan Davenport, PE
Mr. Rhett Gerrald, PE
Mr. Vann Sparrow
Mr. Danny Koonce
Mr. Scott Crocker
Mr. Greg Rayburn
Ms. Heather C. Lane, PE

Statement of Compliance

Date: FEBRUARY 23, 2024

Contract Number: 12101935

I, Annie Limberg, Payroll Administrator do hereby state:

(1) That I pay or supervise the payment of the persons employed by Lumin8 Transportation Tech on the Install RRFBS8@Salt Marsh, that during the payroll period commencing on the 12 day of FEBRUARY, 2024 and ending the 18 day of FEBRUARY, 2024, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Lumin8 Transportation Tech from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948.63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

(X) In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

(X) Each laborer or mechanic listed in the above referenced payroll has been paid as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (Draft)	EXPLANATION
	Insurance - Cigna 866-494-2111 Dental - Cigna 800-244-6224 Vision - Cigna 877-478-7557 401k - Empower 855-756-4738 HSA/FSA - Aletus 877-611-4727
REMARKS	
NAME AND TITLE	SIGNATURE
Annie Limberg, Payroll Administrator	<i>Annie Limberg</i>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION SEE SECTION 1001 OF TITLE 18 AND SECTION 3729 OF TITLE 31 OF THE UNITED STATES CODE.	

Lumin8 Transportation Tech
 5920 Lamar Street
 Arvada, CO 80003
 303 422-7985

Pay Period Date: 02/18/24
 Week Ending: 02/18/24
 Payroll No: 1

Certified Payroll Report

Contract #: 12101935
 Job No: 24-60-W225
 Job Name: Install RRFB58@Salt Marsh

Employee	# Exemptions	Hours							Total	Check Totals		
		MON	TUE	WED	THU	FRI	SAT	SUN		Deductions	Totals	
TRAFFIC SIGNAL/LIGHTING INSTALLER	0	0.00	0.00	0.00	0.00	0.00	3.50	0.00	36.75	128.63	93.04	1,120.63
TRAFFIC SIGNAL/LIGHTING INSTALLER	S	0.00	0.00	0.00	0.00	0.00	4.50	0.00	24.50	110.25	83.63	215.67
							Vacation			0.00	39.00	27.34
							Holiday			0.00	0.00	0.00
							Sick			0.00	0.00	0.00
							Other Job Pay			0.00	18.36	877.62
							Total Job Pay			238.88	5.00	39373
							Non-cash Benefits			25.42	2.37	
											1.61	
Other Job Pay							Amount					
DENT E ER							Rate	1.54				
LIFE ER							Rate	0.31				
LTD ER							Rate	0.84				
M OAPHE ER							Rate	22.23				
STD ER							Rate	0.50				
							Amount	0.00				
							Rate	25.42				
TRAFFIC SIGNAL/LIGHTING INSTALLER	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	805.00
TRAFFIC SIGNAL/LIGHTING INSTALLER	S	0.00	0.00	0.00	0.00	0.00	9.50	0.00	23.00	402.50	61.41	77.41
							Vacation			0.00	17.00	2.23
							Holiday			0.00	0.00	0.00
							Sick			0.00	0.00	0.00
							Other Job Pay			0.00	0.00	725.36
							Total Job Pay			402.50	2.23	39357
							Non-cash Benefits			3.68		
Other Job Pay							Amount					
LIFE ER							Rate	0.72				
LTD ER							Rate	1.84				
STD ER							Rate	1.12				
							Amount	0.00				
							Rate	3.68				

Lumin8 Transportation Tech
 5920 Lamar Street
 Arvada, CO 80003
 303 422-7885

Pay Period Date: 02/18/24
 Week Ending: 02/18/24
 Payroll No: 1

Certified Payroll Report

Contract #: 12101935
 Job No: 24-60-W225
 Job Name: Install RRFBS58@Salt Marsh

Employee	# Exemptions	Hours							Total	Rate	Gross Pay	Check Totals	
		MON	TUE	WED	THU	FRI	SAT	SUN				Deductions	Gross
TRAFFIC SIGNAL/LIGHTING INSTALLER	Ex: -00 C M	0	0.00	0.00	0.00	0.00	0.00	0.00	8.00	441.00	302.28	2,131.50	
	S	0.00	0.00	0.00	9.50	0.00	0.00	0.00	9.50	349.13	152.72	546.00	
							Vacation			0.00	91.00	149.83	
							Holiday			0.00	0.00	0.00	
							Sick			0.00	0.00	0.00	
							Other Job Pay			0.00	87.63	1,435.67	
							Total Job Pay			790.13	30.00	39359	
							Non-cash Benefits			125.07	9.23		
											4.98		
											4.85		
											4.79		
											3.82		
											4.53		

Other Job Pay	Description	Rate	Amount	Non-cash
DENT F ER	Dental Family		5.86	
LIFE ER	Life/AD&D ER		0.54	
LTD ER	LTD Employer		2.18	
M OAPBF ER	OAPB5000 F ER		115.17	
STD ER	STD Employer		1.32	
			0.00	125.07

Other Job Pay	Description	Rate	Amount	Non-cash
DENT C ER	Emp and Child		1.43	
LIFE ER	Life/AD&D ER		0.22	
LTD ER	LTD Employer		0.72	
M OAPCC ER	OAPC2500 C ER		32.43	
STD ER	STD Employer		0.44	
			0.00	35.24

Other Job Pay	Description	Rate	Amount	Non-cash
DENT F ER	Dental Family		5.86	
LIFE ER	Life/AD&D ER		0.54	
LTD ER	LTD Employer		2.18	
M OAPBF ER	OAPB5000 F ER		115.17	
STD ER	STD Employer		1.32	
			0.00	125.07

Other Job Pay	Description	Rate	Amount	Non-cash
DENT C ER	Emp and Child		1.43	
LIFE ER	Life/AD&D ER		0.22	
LTD ER	LTD Employer		0.72	
M OAPCC ER	OAPC2500 C ER		32.43	
STD ER	STD Employer		0.44	
			0.00	35.24

Job Totals:	Hours							Total
	MON	TUE	WED	THU	FRI	SAT	SUN	
D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
O	0.00	0.00	0.00	0.00	0.00	11.50	0.00	11.50
S	0.00	0.00	0.00	28.50	0.00	12.50	0.00	41.00

Name	Company Name and Address	Phone	Email
Rowdy Gilbert	Yellow Creek Contracting 118 Lower Mill Creek Robbinsville, NC	828-735-5366	Case@yc-contracting.com
Parker Kennedy	Parkers Tree Removal 1597 Red Hill Rd Mt Olive NC, 28365	919-222-4550	parker_kennedy@hotmail.com
Aaron Wills	Lanier Tree Services LLC 3405 Timberlake Ct Kinston NC 28504	252-560-6113	awills44@yahoo.com
Steven Hall	Hall American 2905 Old Hwy 64 Columbia NC	919-440-1268	HallAmericansolutions@gmail
Danny Koonce	NCDOT	252-775-6100	dkkoonce@ncdot.gov
CADMUS CAPEHART	NCDOT	252-775-6102	ccapehart@ncdot.gov
Rhett Gerrald	NCDOT	252-775-6100	rgerrald@ncdot.gov
JORDAN DAVENPORT	NCDOT	252-775-6100	jwdavenport@ncdot.gov
VANN SPARROW	NCDOT	252 439 2935	vsparrow@ncdot.gov
Scott Crocker	NCDOT	252-300-9109	RSCrocker@ncdot.gov
Dennis Price	Screaming Trees Tree Service LLC	252-378-0273	SCREAMINGTREES@YAHOO.COM
Greg Rayburn	NCDOT	252 531-8495	grayburn@ncdot.gov
Chase Allen	Jones Clearing Inc	(336) 583-9406 (336) 583-8277	chase@jonesclearing.com jrogers@jonesclearing.com
Wayne W. Wooland	Wayne's Tree Service 122 Catnip Pt. Bath, N.C. 27808	252-943-7082	Supercab1956a@gmail.com
Wayne W. Wooland II	Wayne's Tree Service 122 Catnip Pt. Bath, N.C. 27808	252-945-1910	wwwooland3@gmail.com
Mary Moore	NCDOT	252-439-2028	mvmoores@ncdot.gov